



General OneFile

Scope: News and periodical articles on a wide range of topics: business, computers, current events, economics, education, environmental issues, health care, hobbies, humanities, law, literature and art, politics, science, social science, sports, technology, and many general interest topics.

How to Access:

- Click on the word “Chicopee CLIC” on the Chicopee Public Library homepage (www.chicopeepubliclibrary.org)
- Click on the label “Reference”.
- Click on “General OneFile”.
- Log on using the CLIC username and password or your library card number. (Check the “Homework Helper” bookmark, or see the librarian if you forget the username and password).

How to Search?

1. **Basic Search:** In the center of the homepage is the basic search box. Enter your terms into the search box and select “Subject”, “Keyword” or “Entire Document” from below the search box. Click Search.

Example: “Red Sox”

Search results will be displayed and divided by the following tabs:
Academic Journals, Magazines, Books, News and Multimedia.

General OneFile

Bookmark Dictionary Title List Help

Basic Search Subject Guide Search Publication Search Advanced Search

Basic Search

Currently searching *General OneFile* with 75,058,628 articles updated as recently as September 26, 2008

Basic Search

Find:

Search for words in: Subject Keyword Entire document

[More search options](#)

Limit your search by clicking on ‘full-text’, ‘peer-reviewed’ and/or ‘with images’ box(es)



- 2. Subject Guide Search:** This search allows you to browse subdivisions or related searches when you type in your search terms. Options to limit your search (to full-text articles, peer-reviewed articles, documents with images, specific dates or specific journals) are found below the search box.

Example: “political campaigns”

Results are listed for subjects including the word fish, along with **related terms**, **subdivisions** and **see** alternate subjects.

- 3. Publication Search:** This search allows you to search specific publications for articles. To see all the available journal titles, click on the words “All Publication Titles” below the search box. If you need help selecting titles, you can search by subject at the bottom of the page. Options to limit your search (to full-text articles, peer-reviewed articles, specific audiences or formats and more) are found below the search box.

- 4. Advanced Search:** This search allows you to search multiple search terms using Boolean Search terms (AND, OR, NOT) to refine your search further. Additional limiters such as “full-text” and date restrictions are found below the search boxes.

Questions??

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